{DRAFT OFF}{VIEW DATABASE DD\_BILLING WHERE tran\_uno IN (\_BILL\_UNO\_LIST)}  
{% note \_BILL\_UNO\_LIST is a comma delimited list of BILL\_TRAN\_UNO per bill being emailed}{IF ON\_FIRST\_VIEW\_ROW()}{DRAFT ON}

Hello {IF NOT EMPTY(p\_contact\_first)}{%if there is a first name for the contact use that in the dear line otherwise follow through with rest of first line of address in bill}{IF NOT EMPTY(p\_contact\_prefix)}{p\_contact\_prefix} {END IF}{p\_contact\_first}{IF NOT EMPTY(p\_contact\_middle)} {SUBSTR(p\_contact\_middle, 1, 1)}.{END IF} {p\_contact\_last}{IF NOT EMPTY(p\_contact\_suffix)} {p\_contact\_suffix}{END IF}{ELSE}{IF NOT EMPTY (p\_address\_name)}{p\_address\_name}{ELSE}{IF p\_name\_type = 'O'}{p\_long\_name}{ELSE}{p\_first} {p\_last}{END IF}{END IF}{END IF},{END IF}

{REPEAT MATTER\_INFO ORDER BY m\_code}**{IF NOT EMPTY (p\_address\_name)}{p\_address\_name}{ELSE}{IF p\_name\_type = 'O'}{p\_long\_name}{ELSE}{p\_first} {p\_last}{END IF}{END IF}**

**RE:** {m\_long\_name}

**MLT Aikins File No:** {m\_client\_code}-{m\_code}{END REPEAT}

{IF ON\_LAST\_VIEW\_ROW()}

{%We want to thank you for your business this past year and express appreciation for our continued relationship; we wish you all the best in 2021.}Please find attached your invoice for services rendered in relation to the above-noted matter.

As a result of COVID-19 measures, only critical services personnel will be physically present in the office. As such, we encourage electronic payment where possible. Instructions for sending those forms of electronic payment are below.

To ensure your payment is properly credited to your account, please complete our secure online [Payment](https://www.mltaikins.com/remittance/) Notification Form after you have submitted an electronic payment or email your remittance copy to Accounts Receivable ([receivables@mltaikins.com](mailto:receivables@mltaikins.com)). Alternatively, if you are paying by a physical cheque, please enclose the Remittance Copy of this invoice with your payment.

|  |  |
| --- | --- |
| **Payment Options:** |  |
|  |  |
| {IF m\_usdollars = "Y"} | |
| **Preferred Option - Electronic Wire or EFT – US Funds** | |
| **Beneficiary Bank:** | Bank of Montreal for further credit to BMO Main Office Winnipeg to credit account MLT Aikins LLP |
| **Account No:** | 4505-102 |
| **Bank No:** | 0001 |
| **Bank Address:** | 1700 – 201 Portage Ave., Winnipeg, Manitoba R3B 3K6 |
| **Bank Contact:** | Caroline Torres |
| **S.W.I.F.T. BIC CODE:** | BOFMCAM2 |
| **Intermediary Bank:** | Wells Fargo Bank |
| **Note:** If asked for a five digit transit number please **00037**. | |
|  | |
| {ELSE} | |
| **Preferred Option - Online – Canadian Funds** | |
| For your convenience payment is available via web banking at most Canadian financial institutions by selecting MLT Aikins LLP as the Payee. | |
| **Please note**: The account number to be entered is {m\_client\_code}{m\_code} | |
|  | |
| **Preferred Option - Electronic Wire or EFT – Canadian Funds** | |
| **Pay through:** | Bank of Montreal |
| **Receiving Bank:** | International Banking, Head Office, Montreal |
| **Account With Institution:** | BANK OF MONTREAL |
| **(Beneficiary's Bank)** | 1700 – 201 Portage Ave., Winnipeg, Manitoba R3B 3K6 |
| **Bank Code:** | 0001 |
| **Transit Number:** | 00037 |
| **Account Number:** | 1025-999 |
| **S.W.I.F.T. BIC CODE:** | BOFMCAM2 |
|  | Direct Payment Routing Number CC000100037 |
| **Beneficiary Customer:** | MLT Aikins LLP |
|  | 360 Main St 30th floor |
|  | Winnipeg, Manitoba R3C 4G1 |
|  | |
| {END IF} |  |

If you have any questions or concerns with respect to the attached invoice, please do not hesitate to contact us.

Regards,

{bill\_tkpr\_assist\_first} {bill\_tkpr\_assist\_last}{END IF}{END VIEW}